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Maastricht, 31.05.2012 – 1.06.2012

## ***4<sup>th</sup> transnational meeting***

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**Project name: "Methodological toolbox for Development of New Skills for Future Jobs"**

**Acronym: "JS-toolbox"**

**Project number: 2010-1-SE1-LEO05-04797**

### **31.05.2012 Thursday**

09.30 – 09.45 Welcome by the host and coordinator and practical information

09.45 – 10.00 Short recap of all work done up to this stage by coordinator

10.00 – 10.45 Presentation of Spanish results of all the workshops regarding the process of predicting and process of profiling, education adaptation and the tools that have been used.

Last part (20 minutes) of the presentation will focus on joint discussion on positioning of instruments in one of the process steps (see document: "Concept Ideas for JS-Toolbox")wp2, wp3

10.45 – 11.00 Coffee Break

11.00-11.45 Presentation of Polish results of all workshops regarding the process of predicting and process of profiling, education adaptation and the tools that have been used.

Last part (20 minutes) of the presentation will focus on joint discussion on positioning of instruments in one of the process steps (see document: "Concept Ideas for JS-Toolbox")wp2,wp3

11.45 – 12.30 Presentation of Greek results of all workshops regarding the process of predicting and process of profiling, education adaptation and the tools that have been used.

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Last part (20 minutes) of the presentation will focus on joint discussion on positioning of instruments in one of the process steps (see document: "Concept Ideas for JS-Toolbox")wp2, wp3

12.45 – 14.00 Lunch

14.00 – 15.00 Presentation of Swedish results of all workshops regarding the process of predicting and process of profiling, education adaptation and the tools that have been used.

Last part (20 minutes) of the presentation will focus on joint discussion on positioning of instruments in one of the process steps (see document: "Concept Ideas for JS-Toolbox")wp2, wp3

15.00 - 15.15 Coffee Break

15.30 – 16.45 Concept ideas for the development of the JS Toolbox: joint discussion on development of the toolkit and the online version. See document: "Concept ideas for JS Toolbox organisation")Wp3

16.45 - 17.00 Short outlook on tasks and Friday agenda.

**Common dinner:** 20.00 hours in typical Maastricht Restaurant „De Vogelstruys” at the Vrijthof square.

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### **1.06.2012 Friday**

09.30 – 10.30 Continuation of discussion, as well as focus on how partners need to present the tools that they have used in the workshops to make them usable in the online Toolbox.  
Wp3

10.30 - 11.00 Dissemination activities. Wp4

11.00 - 11.15 Coffee Break

11.15 - 11.45 Issues for the next meeting

11.45 - 12.30 Time table, Tasks and responsibilities for final stage

12.30 - 13.00 Evaluation and closure of the meeting

13.00 - 14.00 Joint Lunch served in the meeting room

**Evening program:** Guided tour through Maastricht at 18.30 followed by evening dinner at 20.00